



Confidentiality Undertaking

The contents of any documents relating to the AIU A and terms and conditions of service with the **American International University** are not to be disclosed to any other staff member.

They are to remain confidential at all times. Failing to maintain this confidentiality can have a negative effect on the morale of other staff members. Should you breach this trust then the offer/terms of your employment contract may be withdrawn or amended at any time.

Your signature below confirms that you have been made aware of this policy and that you will comply.

Signature of Employee:

Date:

HR Manager:

Date: